

Westerfield Parish Council - Risk Assessment

Activity Title	Environmental Group (adult volunteers)
Activity Location	Westerfield Village
Assessor	Michael Noble (Westerfield Parish Council)
Last Review Date	4 March 2026

Hazard	Risk	Likelihood (Max 3)	Severity (Max 3)	Risk (L x S) (Max 9=3x3)	Controls
Working on or near to minor (30mph) roads	Traffic injury	1	3	3	Only operate during daylight hours & where clearly visible. A high visibility vest or jacket must be worn. Work in pairs or groups so one person can act as a lookout. Move out of road when traffic passing. Deploy traffic cones when appropriate. Volunteers must not block pavements for public use.
Hazardous waste e.g. broken glass, dog faeces, needles	Cuts, contamination & disease	1	3	3	Suitable gloves should be worn. Take extra care when handling glass or sharp objects. Organiser to provide means of safe waste removal. Carry a mobile phone in case of emergency. Work in pairs or groups. Organiser will carry a basic First Aid kit.
Outdoor working	Exposure to elements	1	1	1	Wear suitable clothing, footwear, hat, sunscreen etc. Activities will be cancelled or finished early if necessary.
Lone working	Accident or injury	1	3	3	Volunteers should not work alone but, if necessary, remote communication should be available.
Manual handling	Back injury etc.	1	3	3	Assess your physical capability & ask for help if required. If necessary, abort the activity for further evaluation.
Use of manual tools	General injury	1	2	2	Volunteers will provide their own, regular, garden use tools.
Use of power tools	Serious injury	1	3	3	Volunteers must: Make their own assessment if these are necessary Provide their own power tool with which they are familiar Provide their own Personal Protective Equipment Ensure the safety of others nearby Not allow other volunteers to use their power tools
Unsupportive challenge from public	Verbal and / or physical abuse	1	3	3	Explain that you are carrying out a village maintenance activity organised by the Parish Council. Stay calm and do not get drawn into an argument. To avoid any further confrontation, cease the activity immediately and report the situation to the group organiser on the day.