Explanation of variances – pro forma

Name of smaller authority: Westerfield Parish Council

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	114,091	105,476					
2 Precept or Rates and Levies	10,017	10,258	241	2.41%	NO		
3 Total Other Receipts	8,716	3,792	-4,924	56.49%	YES	Less VAT claimed for 2025-2026	
4 Staff Costs	4,402	6,170	1,768	40.16%	YES	Clerk salary increase in June 2025 + double salary during handover from previous clerk	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	22,948	9,561	-13,387	58.34%	YES	£17,458.18 Traffic claming measures - 11.04.2025	
7 Balances Carried Forward	105,474	103,795				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	105,476	103,794				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	31,397	31,397	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

