Parish Councillors are duly summoned to attend a meeting of

WESTERFIELD PARISH COUNCIL

Tuesday 24th November 2026 in Westerfield Church Room at 7.30pm

Agenda

1. Governance
   1.1 Apologies and approvals of absence
   1.2 To co-opt a new Councillor
   1.3 Acceptance of declaration
   1.4 Declarations of Interest and Requests for Dispensation
   1.5 To approve the minutes of the Parish Council meeting held on 22nd September 2026
   1.6 Comments from members of the public on matters on the agenda

2. Village Improvement
   2.1 St Mary's Church
   2.2 Traffic and safety measure update for the village
   2.3 Country Park/Henley Gate
   2.4 Environmental Group
   2.5 Local Nature Recovery Strategy
   2.6 Village information board

3. To receive reports:
   3.1 County Councillor Report
   3.2 District Councillors
   Dan Clery's Report

4. To note and discuss current planning applications
   4.1 Status updates:
   a) **DC/26/0750/FUL:** Severance of part of existing residential curtilage, formation of new vehicular crossing, erection of 1no. self-build dwelling and garage and 1no. dwelling and garage for market sale, together with associated works. Application permitted
   b) **DC/26/0916/FUL:** Erection of nineteen dwellings, new vehicular access, associated hard and soft landscaping, and new community open space. Awaiting decision.
   c) **DC/26/1852/FUL:** Construction of 4no. dwellings with garages and shared driveway. Awaiting decision.
   iv) **DC/26/1867/FUL:** Construction of a self-build dwelling, new access and associated works. Awaiting decision.
   d) **DC/26/0920/FUL:** Erection of building to ancillary residentially based physiotherapist clinic [Sui Generis] and associated works [retention of], following the grant of planning permission DC/19/2270/FUL. Awaiting decision.
   e) **DC/26/2182/FUL:** Proposed (Self-build) New dwelling (2 storey) detached to replace existing approved application DC/24/1060/FUL approved 10/07/2024. Awaiting decision.
   f) **DC/25/4504/FUL:** Retrospective Application - Change of use from Residential Annex to Dwelling. Application permitted.

4.3 Items received after the agenda was published, and other planning matters

5. Communications
   5.1 Emergency Plan
   5.2 Councillor Key Roles – Allocation of responsibilities
   5.3 Fundraising for Westerfield community member with MND
   5.4 Birthday celebration for 100-year-old resident
   5.5 Meals on Wheels
   5.6 Parish Council Christmas lunch/dinner

6. Financial Matters
   6.1 Receipts & Payments since last meeting, approve payments due
   6.2 Bank Reconciliation at 31st October 2026
   6.3 Church Room donation £50
   6.4 Clerk pay rise
   6.5 To agree the 2027/2028 precept
   6.6 To agree the 2027/2028 budget
   6.7 To review the Asset Register

7. Correspondence and urgent matters to be brought to the attention of the Parish Council

   To note the date of forthcoming meetings in 2027: 19th January, 16th March, 18th May, 13th July, 14th September, 16th November.

Signed by Sophia Charalambous, Clerk & RFO, Westerfield Parish Council