

**Tuesday 29th March 2022 7.30pm** - Westerfield Church Room - Working Group meeting

Notes from meeting:

### **1. Introductions and apologies**

No apologies.

Present - Mary Pluquet (MP), Michael Noble (MN), Bret Hallworth, Jason Kirk (JK), John Dunne (JD), Sue Peace (SP), John Barber (JB), Peter Miller (PM), Peter Hudson (PH), Caryl Hudson (CH), Charlotte Cook (CC). Underlined are parish councillors.

### **2. Suffolk Wildlife Trust survey**

PH had contacted SWT, Sandy Burn and Yvonne Maynard. PH said he thought SWT's reports for other Neighbourhood Plans were not suitable – too long and too technical. A sub-group was formed (MP and PH + they would contact Sandy and Yvonne for their input) to specify the report details for SWT. PM supplied a list of possible sites to be included.

### **3. Questionnaire - results and analysis**

JK projected the survey results from Ian Poole onto a screen for the group to discuss. There were 124 questionnaires returned. The text content responses of the questionnaires to be summarised as follows-

JK to summarise question 9 (footpaths/ cycleways)

JB to summarise question 10 (views)

MP to summarise questions 16 & 17 (facilities and working from home)

SP to summarise questions 18 & 19 (facilities etc)

JK, JB, MP & SP to look at question 20 to see if relevant to their summaries

All summaries to be sent to MP & SP by Monday 4<sup>th</sup> April. MP & SP will act as the final editors and the group agreed they were happy to accept their final edit (but any member of the group is welcome to be involved in the final editing exercise). This content will then be sent to Ian Poole to produce the display boards.

### **4. Annual Parish Meeting - Neighbourhood Plan contribution**

SP said she would like to see a residents' welcome pack for people that moved into the village. The church had produced a pack in the past and CC would review this with input from SP.

JK to see if he can update/access the village email group. PM to send SP a Word copy of the Newsletter – SP will email this to the emails from the NP response. There will also be an email sent inviting people to the APM. SP to update Facebook which will refer to the website which will be updated to show details of the content of the Newsletter.

The display boards for the APM will be visual extracts from the questionnaire plus the summaries plus a Traffic Survey summary prepared by JK.

MP to produce some posters advertising the photographic competition and including details of the APM – the poster may include a photo from the questionnaire as a visual prompt for the competition.

Next meeting – Tues 19<sup>th</sup> April 7.30 (venue to be confirmed) to discuss who will present the NP at the APM. It was agreed that there should be multiple presenters. The meeting will discuss the NP presentation.

## **5. A.O.B.**

There was no further business.